

EMPLOYEE CONCERNS SUBMITTAL FORM

Consolidated Nuclear Security (CNS) recognizes that free and open expression of employee concerns is fundamental and essential to the safe and efficient operation of the Pantex Plant and the Y-12 National Security Complex. Employees at all levels of the company are encouraged to communicate their concerns and seek resolution of their concerns in an adequate and timely manner. CNS does not tolerate harassment, intimidation, discrimination, or any acts of retaliation for raising a concern in good faith.

NATURE OF CONCERN

- | | | |
|---|--------------------------------------|--|
| <input type="checkbox"/> ES&H | <input type="checkbox"/> Harassment | <input type="checkbox"/> Waste, Fraud, & Abuse |
| <input type="checkbox"/> Discrimination | <input type="checkbox"/> Security | <input type="checkbox"/> Mismanagement of DOE Operations |
| <input type="checkbox"/> Retaliation | <input type="checkbox"/> Other _____ | |

WHERE ELSE HAVE YOU REPORTED YOUR CONCERN?

- | | | |
|---|--|--|
| <input type="checkbox"/> Supervisor/Manager | <input type="checkbox"/> DOE Inspector General | <input type="checkbox"/> NPO Employee Concerns Program |
| <input type="checkbox"/> Human Resources | <input type="checkbox"/> NNSA Hotline | <input type="checkbox"/> Not Reported |
| <input type="checkbox"/> Union Representative | <input type="checkbox"/> Other _____ | |

CONCERN

Describe your concern as clearly as possible. Discuss anything you think is relevant. Include what you believe caused the problem and what can be done to correct the situation. Provide names, dates, locations, witnesses, and any other information you think is important to investigate your concern. Attach additional sheets as necessary.

WHERE TO SEND THIS FORM

Pantex Plant

Ethics and Employee Concerns, Bldg. 16-12
Questions: 806.573.5348

Y-12 National Security Complex

Ethics and Employee Concerns, 602SCA, MS-8228
Questions: 865.241.5855

Although concerns may be submitted anonymously, the investigation into the concern may be limited if not enough information is provided. Hard copy submissions sent anonymously will be investigated; however, employees who do not provide their name/badge will not receive a direct response.

NAME: *(if NOT submitting anonymously)*

Badge Number: *(if NOT submitting anonymously)*

CONTINUATION OF CONCERN
